

Rochelle Park Board of Education  
Executive Meeting 6:30 P.M. Regular Meeting 7:30 P.M.  
February 21, 2023

**I. Call to Order**  
**II. Roll Call**

Board Member	Present	Absent
Mr. Scott Kral, Vice President	x	
Mrs. Teresa Judge-Cravello	x	
Mr. Joseph Marolda	x	
Mr. Jorge Martinez Jr.	x	
Ms. Elaine Rainone	x	
Mr. Charles Schaadt	x	
Mr. Matthew Trawinski, President	x	

Others Present:

Dr. Sue DeNobile, Superintendent of Schools  
Dr. James Riley, Business Administrator/Board Secretary  
Mrs. Cara Hurd, Director of Curriculum & Instruction  
Mr. Michael Alberta, Principal  
Mrs. Rebecca Garcia, Director of Special Services  
Mr. Kevin Cox, Coordinator of Technology  
Mrs. Ellen Kobylarz, Board Recording Secretary

**III. Open Public Meeting Act, Chapter 231, P.L. 1975**

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that “The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the, The Record, and The Our Town, in accordance with Chapter 231,P.L. 1975” posted on the District website, at least 48 hours prior to the time of this meeting.

**IV. Executive Session**

Be it resolved that the Rochelle Park Board of Education will convene in Executive Session to discuss confidential matters which include matters pertaining to contracts, protecting public safety, and Legal.

**V. Pledge of Allegiance** – Moment of silence for Michigan State and Central Regional School

**VI. Reports**

- A. Superintendent- Dr. DeNobile welcomed everyone to the meeting, was delighted to see the parents and students who achieved Honor Roll. Dr. DeNobile then gave the District’s Mid-Year Review. the PowerPoint presentation can be found on the district’s website.
- B. Business Administrator Dr. Riley stated that the budget is moving along. The annual budget hearing will take place at the April 25<sup>th</sup> meeting.
- C. Director of Curriculum and Instruction Mrs. Hurd reported on the Professional Development Day for the teachers. Several different workshops were attended, some topics were data analysis, NJSLA certification, Silas. Mrs. Hurd gave an update on the extended school day program.

- D. Principal Mr. Alberta stated the recent Book Fair run by the PTO was fantastic. Thank you to the PTO volunteers. He also noted that through the sales from the program the district receives scholastic dollars to buy books for the library or classrooms. The National Junior Honor Society recently held its induction. Thirteen new students this year. Mr. Alberta has not seen that many at once during his time at Midland. Congratulations to all the inductees, it was a beautiful ceremony and they have already completed a service project. Thank you to the advisors Ms. Baker and Mrs. Kordosky. On February 9th the 6-8 Graders participated in a Middle School Wellness Day. The students partook in a number of activities. Thank you to Mrs. Vanessa Aiello our Wellness Coordinator who arranged the programs and speaker Cory the Dribbler. Thank you to Sgt Bermudez who arranged Timothy Shoemaker who gave a presentation on the hazards of vaping.
- E. Director of Special Services Mrs. Garcia reported on the Silas program Mrs. Hurd had mentioned earlier. Silas uses engaging solutions to meet behavioral, social, and emotional needs of students. Tonight, the Special Education Department held their second SEPAC (Special Education Parent Advisory Group) meeting of the year. Mrs. Garcia is already looking ahead to planning next year's meetings. Midland School will have a Special Olympics team this year. Seven athletes will participate in a Bocce Ball regional tournament which could advance to the states. The team is for 8-10 yr. olds.
- F. Board Committees, as needed:  
Curriculum Ms. Rainone no report  
Finance Committee Mr. Martinez Jr. Committee to meet March 7<sup>th</sup> to go over budget  
Facilities Mr. Kral there was some damage to the field due to the construction. Work will be done to fix the damage. Mr. Trawinski added he would like the Long-Range Facilities Plan to include field lighting  
Personnel Mr. Kral no report  
Policy Mrs. Judge Cravello reported on the nine bylaws, policy, and regulations up for first reading. The district has also changed the way you can see policies online. It is much more user friendly, thank you to Mrs. Kobylarz who worked on and manages this site. Mrs. Judge Cravello encouraged everyone to check the site out. To access the site, go to the district website [www.rochellepark.org](http://www.rochellepark.org) ,Board of Education, District Policies.  
Negotiations Mrs. Judge Cravello had no report, except to thank those who worked on settling the last contract so quickly.
- G. Board Liaison:  
NJSBA/BCSBA no report  
Joint Boards no report  
Liaison to the Township Committee – Mr. Kral mentioned the Vape shop which wants to open close to the school. The Planning Board has now referred it to the Zoning Board. He encouraged parents to get involved and voice your opinion on this. Children will congregate by the bagel shop should there be a vaping store right next door? The school just held a program for students regarding the effects of vaping.  
Mrs. Rainone received a letter regarding the Hackensack High School Robotics team. They competed against 30 teams and placed 8<sup>th</sup>. The team has also been nominated to receive an award.  
Congratulations to the President of the club: Daniel Leon, senior, Lead Programmer: Tomasz Sadowy, senior, Lead Builder: Joshua Turi, junior, Lead Builder: Michael Rizzo, junior, and Kevin Polaski, sophomore, programmer all Rochelle Park students and to the Hackensack members of the team as well.

## VII. Honors and Awards

Mr. Alberta read the Honor Roll Students names for the 2<sup>nd</sup> marking period. Aira Rabbani (3rd

Grade) was also recognized for achieving a 'Certificate of Commendation from Bergen County in conjunction with a sticker contest entry titled. 'Unity in Bergen'. Congratulations all around. Students were given a homework pass and a group picture was taken.

### **VIII. Public Comment (Agenda Items Only)**

The Board of Education reserves the right to hold public comment on agenda items, at its discretion, at its regular monthly public meetings. Public comment will be limited to three minutes per person. Citizens are required to give their name and address when recognized to speak. Please be reminded that this meeting is being recorded.

Ms. Holz, Forest PI was happy to see the two policies related to the pandemic were being abolished.

### **IX. Items for Board Action-Resolutions**

Routine Matters Resolutions R1-R8

#### Approval of Minutes

R1. RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the minutes of the following meetings:

January 17, 2023-Executive  
January 24, 2023- Executive Regular

#### Attendance

R2. RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the attendance report for the month of January 2023 as listed:

#### Enrollment

Midland School 493  
Hackensack H.S. 134  
Academies/Technical Schools 44  
Totals 671

#### Pupil Attendance

Possible Days 9853.0  
Days Present 9383.5  
Days Absent 469.5  
% Present 95.2%  
% Absent 4.8%

#### Teacher Attendance

Possible Days 1180  
Days Present 1130.5  
Days Absent 49.5  
% Present 94.3%  
% Absent 5.7%

#### Emergency & Crisis Situations

R3. RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the following Fire and Security drills held in the month of January 2023 for the Rochelle Park School District.

Fire Drill- January 27, 2023  
Security Drill – January 6, 2023

#### Harassment Intimidation and Bullying

R4. RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the following HIB Report for January 2023 on behalf of the Rochelle Park School District.

January 2023

Reported Cases:1  
Number of Cases open: 0  
Number of Cases closed: 1  
Number of Incidents determined to be HIB: 1  
School Suspensions:0

Bylaws & Policies

R5. RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves a first reading of the following Bylaws, Policies and Regulations.

P0152	Board Officers
P0161	Call, Adjournment, and Cancellation
P0162	Notice of Board Meetings
P&R2423	Bilingual and ESL Education (M)
P2425	Emergency Virtual or Remote Instruction Program (M)
R2425	Emergency Virtual or Remote Instruction Program (M)
P&R 5200	Attendance (M)
P5512	Harassment, Intimidation, or Bullying (M)
P8140	Student Enrollments (M)
R8140	Enrollment Accounting (M)
P&R8330	Student Records (M)
R8420.2	Bomb Threats (M)
R8420.7	Lockdown Procedures (M)
R8420.10	Active Shooter (M)

Bylaws & Policies

R6. RESOLVED: upon the recommendation of the Superintendent, the Board of Education abolishes the following two policies.

- P1648.11 The Road Forward COVID-19- Health and Safety (M)
- P1648.13 School Employee Vaccination requirements (M)

School Calendar

R7. RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the 2023-2024 school calendar as presented.

Athletic Competition

R8. RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the 2022-2023 Basketball Schedule including playoffs as presented.

R1-R8

Motion Mr. Schaadt Second Mr. Kral  
Roll Call 7-0  
Motions Carried

**Personnel Resolutions P1-P9**

P1. Professional Development

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the participation of the persons named at the following workshops/conferences:

Faculty	Name of Workshop	Date	Cost
Dr. Sue DeNobile	NJASA Women in Ed Leadership Conference	March 27-28, 2023	\$409.00 OMB rates apply. Previously approved in Oct 22- cost was not known at that time.
Christine Raimondi	Connections Matter Conference	March 17, 2023	\$209.00 (Title 1 Funds)
Emily Kotwica	Connections Matter Conference	March 17, 2023	\$209.00 (Title 1 Funds)
Windsor Fossetta	Connections Matter Conference	March 17, 2023	\$209.00 (Title 1 Funds)
Stephanie Sovia	NJTESOL Spring Conference	May 23,2023	\$325.00 (Title III Funds)
Meghan Mallon	Holocaust & Genocide	May 8, 2023	\$.00
Jessica DiCori	Middle School Students Understanding and Managing Mental Health Challenges	March 29, 2023	\$.00
Ellen Lender	All the Youth Grieve Care Plus	May 18, 2023	\$40.00 (district funds)
Samara Latronica	Prompting in AAC Helpful or Harmful	March 6, 2023	\$59.00 (district funds)
Kaileigh Zander	Prompting in AAC Helpful or Harmful	March 6, 2023	\$59.00 (district funds)

Crossovers

P2. RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the following faculty crossover as of February 1, 2023

Jessica DiCori MA+15 to MA +30  
 Stephanie Fernandes BA+15 to BA+30  
 Allison Hilla BA to BA+15  
 Alison Sparaga BA+15 to BA +30

Substitute Technology Assistant

P3. Upon the recommendation of the Superintendent, the Board of Education approves Christian Centrella as a Substitute Technology Assistant at \$18.00 per hour up to 28 hours per week (ESSER II Funds). Hours to be scheduled with the Coordinator of Technology Services starting February 16, 2023.

Extra-Curricular Positions

P4. RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the following individuals for the extracurricular positions stated. Stipends in accordance with the Master contract.

Name	Position	Stipend
A) Chris Pezzuti	Baseball (Head Coach)	\$2,171.00
B) Lauren Menduke	Softball (Head Coach)	\$2,171.00
C) Thomas Schmidt	Baseball (Asst. Coach)	\$1,193.00

D) Allison Hilla	Softball (Asst. Coach)	\$1,193.00
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Amending Appointment

P5. RESOLVED: upon the recommendation of the Superintendent, the Rochelle Park Board of Education amends the appointment made at the June 21, 2022 agenda P5 of Tara Mizzoni to the position of Community Relations, from July 1, 2022 to June 30, 2023 for up to 60 hours at a rate of \$32.00 per hour now changing it to \$33.00 which aligns with the collective bargaining contract between the RPEA and the RPBOE.

Appointment

P6. RESOLVED: that applications be submitted to the County Superintendent of Schools in accordance with the revised statute N.J.S.A. 18A; 6-7.1 et.seq. requesting authorization for emergent hiring pending completion of Criminal History Check for the following individual for the reason indicated and on the recommendation of the Superintendent, that the Board of Education appoints Vaughn McEachin Jr to the position of Non-Affiliated Out of District One to One Paraprofessional as of February 22, 2023 until June 30, 2023 at a salary of \$25.00 per hour.

Appointment

P7. RESOLVED: that applications be submitted to the County Superintendent of Schools in accordance with the revised statute N.J.S.A. 18A; 6-7.1 et.seq. requesting authorization for emergent hiring pending completion of Criminal History Check for the following individual for the reason indicated and on the recommendation of the Superintendent, that the Board of Education appoints Erika Murray to the position of Non-Affiliated Paraprofessional as of February 22, 2023 until June 30, 2023 at a salary of \$22.30 per hour.

Student Teachers/Interns

P8. RESOLVED: Upon the recommendation of the Superintendent of Schools, the Rochelle Park Board of Education approves NJCU School Psychology student Mia Menendez to shadow the district's School Psychologist as part of a course requirement, from February 22, 2023 until March 19, 2023.

Curriculum Writing

P9. RESOLVED: upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves curricula writing for Grades K-8 updates in ELA & Math not to exceed \$6,000.00. (Paid for by Title 1 funds.)

P1-P9

Motion Mr. Kral Second Mr. Schaadt

Roll Call 7-0

Motions Carried

*Mrs. Judge Cravello thanked the teachers and staff for continuing their education and staying current. Congratulations to those who earned their crossovers.*

**Finance Resolutions F1-F20**

Bills List

F1. RESOLVED: upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the payment of bills for February.

A. Regular Bills- Fund 10	\$590,882.26
B. Federal Grant - Fund 20	\$23,389.01
C Cafeteria - Fund 60	\$23,803.15

D. Afterschool Program -Fund 61	\$203.24
Total for the month of February	\$638,277.66

TOTAL DISBURSEMENTS

Bills List

F2. RESOLVED: upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the payment of a second bills list for January 31, 2022.

A. Regular Bills- Fund 10	\$47,016.70
B. Federal Grant - Fund 20	
C Afterschool Program -Fund 61 Referendum - Fund 30	\$26,576.70
Total for the month of January	\$73,593.40

TOTAL DISBURSEMENTS

Monthly Budgetary Line Item Status Certification

F3. RESOLVED, that the Board Secretary for the Rochelle Park Board of Education certified that pursuant to NJAC 6A:23-2.11 9 (c) 3, as of November 2022 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11 (a): and

FURTHER BE IT RESOLVED, that the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2-11(c) 4 that after review of the Board Secretary's and Treasurer's monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23-2.11 (b).

Secretary & Treasurer's Reports

F4. RESOLVED, that the Rochelle Park Board of Education accepts the Board Secretary's and Treasurer's Financial Reports for the month of November 2022.

Transfers

F5. RESOLVED, that the Rochelle Park Board of Education approves the line item transfers for the month of November 2022.

Monthly Budgetary Line Item Status Certification

F6. RESOLVED, that the Board Secretary for the Rochelle Park Board of Education certified that pursuant to NJAC 6A:23-2.11 9(c) 3, as of December 2022 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11 (a): and

FURTHER BE IT RESOLVED, that the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2-11 (c) 4 that after review of the Board Secretary's and Treasurer's monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23-2.11 (b).

Secretary & Treasurer's Reports

F7. RESOLVED, that the Rochelle Park Board of Education accepts the Board Secretary's and Treasurer's Financial Reports for the month of December 2022.

Transfers

F8. RESOLVED, that the Rochelle Park Board of Education approves the line item transfers for the month of December 2022.

Monthly Budgetary Line Item Status Certification

F9. RESOLVED, that the Board Secretary for the Rochelle Park Board of Education certified that pursuant to NJAC 6A:23-2.11 9 (c) 3, as of January 2023 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11 (a): and

FURTHER BE IT RESOLVED, that the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2-11 (c) 4 that after review of the Board Secretary's and Treasurer's monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23-2.11 (b).

Secretary & Treasurer's Reports

F10. RESOLVED, that the Rochelle Park Board of Education accepts the Board Secretary's and Treasurer's Financial Reports for the month of January 2023.

Transfers

F11. RESOLVED, that the Rochelle Park Board of Education approves the line item transfers for the month of January 2023.

Payroll Authorization

F12. RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the payroll for January 2023 as follows:

January 2023	
Fund Gross Payroll	
Fund 10	\$614,917.58
Fund 20	\$4,891.84
Fund 61	\$10,087.56
Total	\$629,896.98

Check Run

F13. Be it resolved that the Rochelle Park Board of Education, upon the recommendation of the Superintendent, authorizes a check run for the month of February 2023 with the amounts to be approved at the March 2023 meeting.

Preventive Maintenance Program

F14. RESOLVED: upon the recommendation of the Superintendent, the Rochelle Park Board of Education adopts the Preventive Maintenance Program as recommended by NESBIG for mold prevention through routine maintenance as provided in the guidance from the US Environmental Protection Agency's publication.

Contract

F15. RESOLVED: upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the contract with Priority Nursing Services to provide substitute nursing services for the 2022-2023 school year.



Contract

F16. RESOLVED: upon the recommendation of the Superintendent, the Rochelle Park Board of Education accepts the quote from Cowboys Landscaping for ballfield start up, ballfield maintenance and grass cutting for the spring season not to exceed \$10,000.

Contract

F17. RESOLVED: Upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the quote with Commercial Recreation Specialists for the 2023 start-up and maintenance for the lightning detection system for a cost of \$555.50

Subscription

F18. RESOLVED: Upon the recommendation of the Superintendent of Schools, the Rochelle Park Board of Education approves the purchase of Celf-3 Preschool Online Scoring through Q-Global Pearson for 3 year subscription. The invoice total of \$121.90

Approval of Semi Waiver

F19. WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for 2023-2024, and

WHEREAS, the Rochelle Park Board of Education desires to apply for this waiver due to the fact that its projects having fewer than 40 Medicaid eligible classified students.

NOW, THEREFORE BE IT RESOLVED, that the Rochelle Park Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Bergen an appropriate waiver of the requirements of N.J.A.C. 6A23A-5.3 for the 2023-2024 school year.”

Facility Use

F20. RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the application for use of school facilities made by the following groups/organizations listed below. The Board reserves the right to schedule activities at any time which may cause changes to the calendar.

Group/Organization	Use/Purpose/Room	Dates	Rental Fee
a) RP Girl Scouts Cookie Booth	Parking lot	April 2 & 9, 2023	None
b) Rochelle Park Township Parade Committee	Chairs for the memorial service	May 29, 2023	None
c) PTO- Dance (Previously approved on the master list)	Gymnasium- 3-8 PM	February 10, 2023	None
d) Midland School #1 PTO	General PTO Meeting date being changed from April 11, 2023	April 4, 2023	None

F1-F20

Motion Mr. Kral Second Mr. Schaadt  
Roll Call 7-0  
Motions Carried

*Mrs. Judge Cravello had a question on resolution F14. It is part of our contract with NESBIG the districts insurance provider.*

**IX. Public Comment (Agenda and non-agenda items)**

The Board of Education reserves the right to hold public comment on agenda and non-agenda items, at its discretion, at its regular monthly public meetings. Public comment will be limited to three minutes per person. Citizens should give their name and address when recognized to speak.

Mr. Marolda did a follow-up to last month's meeting. He along with Mr. Martinez Jr. had discussed some ideas such as updating the website, student surveys, how things get reported to the district, who to call. A discussion followed.

**X. Announcements**

The regular monthly Board of Education meeting will be held on March 14, 2023, Executive Session 6:30 PM, Regular Session 7:30 P.M. in the Midland School Gymnasium.

**XI. Adjournment**

Motion Mr. Schaadt Second Mrs. Judge Cravello 9:04 P.M.